# Northwest & Ethical Investments L.P.

## **Systematic Plan Instructions**

Pre-Authorized Chequing (PAC), Systematic Withdrawal (SWP), Systematic RIF Payouts (SRP) and Group RSP Payroll Deduction

Invest	tor Inform	mation									
Investor Name  Joint Investor Name				Social Insurance Number  NEI Inve				estor#			
	ype & N		IEI Client Accou	ount # Inter					rmediary # / Code		
Accou	ınt Type										
	Non-Regist	ered				Reg	istered				
☐ Individual ☐ Joint with Right of Survivo ☐ Corporation ☐ In Trust For ☐ ☐ Estate ☐ Other ☐				Individual RIF CLIRA /LRSP/RLSP CLIRA /LRSP/RLSP CLIRA /LRSP/RLSP			Spousal/Common-Law Partner RSP Spousal/Common-Law Partner RIF LIF/LRIF/RLIF PRIF				
Transa	action Ty	pe									
Please check	one:	PAC - Funds Transfer			⊃ SRP	☐ Gro	up RSP Pa	yroll Ded	uction		
Type <sup>1</sup>	Fund Name			Fund Code	\$Amount	Load <sup>2</sup> FEL %	Gross (SWP)	Net (SWP)	Freq <sup>3</sup>	Effective (mm/dd/yy)	
				NWT		%					
				NWT		%					
				NWT		%					
				NWT		%					
Additional N	ng Inform	nation  Void Cheque attached Cheque to Client	☐ Letter of	Confirmation	y, SA=Semi-Annual			te EFT for	m) (	☐ Redirect to:	
Institution Na	nstitution Name Address			City					nce	Postal Code	
I confirm that the confirm that the confirm that the confirmation of the confirmation (a) (b) I further acknowledge (b)	strative charge by No rthwest & Ethical Invo r regular re-occurring r the following condi ) the PAD was not dra ) this Authorization v wledged that in orde	compatible with my investment no thwest & Ethical Investments L.P. It estments L.P. (NEILP) and the finan grayments. I acknowledge that, it tions:	f my withdrawal is acial institution de f this Authorizatio orization; to the effect that o	from an RIF, I ur signated (or any n is for funds tra either (a) or (b) t	derstand that there financial institutior nsfer PADs that hav pok place must be c	will be withh I may autho e recourse th	nolding tax a prize at any hrough the	applied as p time) to de clearing sy	per the Independent of the Independent of the Independent of Independent of the Independent of Independent of the Independent of Independent	come Tax Act (Canad count as per my AD may be disputed	
Investor Signature			Joint Inve	Joint Investor Signature					Date (mm/dd/yyyy)		
Representative Name			Represent	Representative Signature				Deal	Dealer/Rep Code		
BCM confirms	s that the above trar	sactions are suitable for the inve	` /	mnliance Man	ager (BCM) Signa	iture			(mm/dd	/www)	

Northwest & Ethical Investments (c/o Desjardins) - 2, complexe Desjardins, 29th floor, East Tower, P.O. Box 34, Desjardins Station, Montreal, QC H5B 1E4

## How to Use the Systematic Plans Form

	est & Ethical Investments LR	Systematic Plan Instructions Pre-Authorized Chequing (PAC), Systematic Withdrawal (SWF) Systematic RIF Payouts (SRP) and Group RSP Payroll Deduction									
Invest	or Information										
John Doe		123456	5678	567890123							
Investor Nam	0	Social Insur	NEI Investor #								
Jane Poe		234567									
Joint Investor	Name	Social Insur	ance Number								
	ype & Number										
Nominee	# NEI CI	ient Account # 3456	ient Account # 3456789				Intermediary # / Code /				
Accou	nt Type										
	Non-Registered			Registered							
Individua		hip	Individual RSP	C Spousa							
Corporat			Individual RIF  LIRA/LRSP/RLSP				Partner RIF				
Formal Ti	ust Other		☐ LIF/LRI	LIF/LRIF/RLIF TFSA							
Transa	ction Type										
dence check	one: PAC SWP	☐ SRP	Group RSP Pay	roll Deduction							
Гуре¹	Fund Name	Fund Code	\$Amount LO		Net (SWP)	Freq <sup>2</sup>	Effective (mm/dd/yy)				
STAFF	Ethical Income Fund	NWT 062	÷500.00	T. 0	0	М	11/15/05				
Stop	Ethical Special Equity Fund	NWT 167	÷100.00	% 🗆		М	11/15/05				
Change	Ethical Balanced Fund	NWT 064	÷100.00	0%		W	12/15/05				
		NWT		% 🔾	0						
	top, Change 2Load: If Front-end Load (FEL), add FEL %, oth	NWT		% 🗆							
Additio	nal Notes:  Computer State of	Letter of C	onfirmation				Redirect to:				
Source of Fur		B	ple	ease complete El	FT form)						
Bankir Source of Fur Payment Inst	ructions: Cheque to Client		City	ease complete El	FT form) Province		Postal Code				
Payment Inst  Institution Na  Invest  confirm that be subject to as per the Inc  John Poe	me Address  Or Authorization these transactions are compatible with my investments as sales and/or administrative charge by Ethical Funds me Tax Act (Canada).	nt needs and objectives. Inc. (EFI). If my withdraw	City  If I am withdrawing funds wal is from an RIF, I under	from my accoun	Province to the province to th	stand th	at those funds may g tax applied				
Source of Fur Payment Inst Institution Na Invest confirm that be subject to as per the Inc John Poe Investor Sign	me Address  Or Authorization these transactions are compatible with my investment sales and/or administrative charge by Ethical Funds men Tax Act (Canada).	nt needs and objectives. Inc. (EFI). If my withdraw Jane Poe Joint Investor Signatur	City  If I am withdrawing funds wal is from an RIF, I under	from my accoun	Province of the province of th	stand th thholdin	at those funds may g tax applied 05 7yyy)				
Payment Inst  Institution Na  Invest confirm that be subject to a sper the Inc  John Poe	me Address  Or Authorization hese transactions are compatible with my investment sales and/or administrative charge by Ethical Funds mature tith	nt needs and objectives. Inc. (EFI). If my withdraw	City  If I am withdrawing funds wal is from an RIF, I under	from my accoun	Province  It, I underswill be with  10/3  Date (r	stand th	at those funds may g tax applied 05 yyy)				

## Type -

Start, Stop or Change.

To change an existing systematic transaction on a fund, indicate Change and specify all the details. Change applies to Amount, Frequency and Effective Date only. To change a systematic transaction from one fund to another, use Stop & Start.

#### Load -

If applicable, specify the Front End Load %.

#### **Additional Notes** -

Add any comments necessary to process the transactions. For example, if a systematic plan is already in existence, you can add a note stating: Use banking information on file at fund company.

### **Letter of Confirmation**

If a void cheque is not provided, include a Letter of Confirmation from your Financial Institution, verifying account ownership, account number, transit and institution number.

#### **Notes:**

- If discrepancies between the Fund Code and either the Fund Name or Load Type exist, the Fund Code will take precedence.
- SWPs cannot be set up for Registered products.